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|  |  | Michael s. puno |
| Contacts **ADDRESS**  656 Aries Street Grem Ville Subdivision  Bagbaguin Caloocan City  **PHONE**  09457542273  **EMAIL:**  mchlpuno1980@gmail.com Profile Born: November 19 1980  Birth Place: Bagbaguin Caloocan  Civil Status: Single  Gender: Male  Height: 5’ 7”  Weight 140 lbs  Nationality Filipino  Religion: Catholic  **SKILLS**   * Computer literate (MS Word, Excel and PowerPoint). * Self – motivated and fast learner. * With good working relationship. * Very good typing skills (35-45 wpm) |  | EDUCATIONVOCATIONAL: JAVA (PROGRAMMING)EXPERT TECHNOLOGY ASSESSTMENT AND TRAINING CENTER 5th floor Araneta Square Monumento Caloocan City.  February 2024 to April 2024  **VOCATIONAL: BASIC COMPUTER OPERATION** CALOOCAN CITY MANPOWER AND TRAINING CENTER Libis street Camarin Caloocan City.  September 2023 to December 2023  **SECONDARY:**  **CAYBIGA HIGH SCHOOL**  Caybiga Caloocan City  S.Y. 1993 to 1997  **ELEMENTARY:**  **BAGBAGUIN ELEMENTARY SCHOOL**  Barangay 165 Bagbaguin Caloocan City  S.Y. 1986 to 1993 WORK EXPERIENCEBARANGAY 165 BARANGAY HALL - OJT May 3 2024 to May 14 2024   * Encode, make certificate and I.D  JGMA MANPOWER SERVICE - Warehouse Picker/Checker February 2021 to June 2023   * Ensure pick item are correct base on its location, model, quantity and color. * Pick, Barcode, Pack and Tag item according to instruction  CNT PROMO AND ADS SPECIALIST - Warehouse Helper October 2017 to September 2019   * Clean Warehouse, Load and Unload truck, arrange stock area, assist picker and Shoppe. |